

Elizabeth Ellen Morris, Ph.D., LPC

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Education

Auburn University; Mary Martin Hall: Auburn, AL 36849
Ph.D. in Counselor Education and Supervision, 1992-1996
M.Ed. in Community Agency Counseling, 1990-1992
B.A. in Psychology, 1986-1990; Minor in Sociology

Licensed Professional Counselor, Supervisor, Texas, Lic # 63040

Work Experience

Research Coordinator

UT Dallas, Cognitive Neuroscience Laboratory of Memory; July 2018 to present

1966 Inwood Rd.

Dallas, TX 75235

Supervisor: Dr. John Hart

Primary duties for studies

- Recruit Veterans for study participation
 - Build and maintain positive relationships with local referral resources including Veteran organizations and other agencies
 - Create and provide presentations as needed to create or maintain referrals
 - Ensure ongoing recruitment of study subjects to maintain proper flow of study
- Consent and assess Veterans to determine eligibility
 - Screen and evaluate candidates per each study protocol, using complex criteria for the study to assess, diagnose, and evaluate Post-Traumatic Stress Disorder (combat, sexual, military, civilian, and childhood), Depression, Bipolar Disorder, and other Mood Disorders
 - Conduct comprehensive clinical interviews to gather data regarding the Veteran's mental health history and appropriateness for a clinical trial intervention.
- Perform consent, enrollment, and withdrawal procedures
- Randomize patients according to protocol
- Receive and refer clinical information of a substantive psychiatric or psychological research/clinical nature from study participants/investigators
- Create and maintain study records, including the secure database to track the progress of individuals in the study and to further ensure compliance with assessment and follow-up deadlines as dictated by the protocol
- Retain study participants throughout the life of the study
- Complete active and follow-up study visits
- Provide crisis management for Veterans
 - Respond to critical incidents as they unfold in the study (hospitalizations, relapses)
- Create and maintain study records
 - Maintain documentation of all patient contacts, consistent with federal, VA, and study requirements
- Collect and prepare data for data entry
 - Conduct data collection in compliance with guidelines
 - Record and maintain data to ensure that complete tracking data are monitored during the life of the study
 - Prepare administrative and statistical reports as needed

- Ensure participants' connection to resources as needed
- Prepare minutes of meetings and trainings
- Assist in authorship and production of Operations Manual for the study to reflect the policies and procedures that are to be followed
 - Maintain current version of this dynamic document
 - Develop and maintain regulatory binders
 - Maintain records of essential communications for the operations of the study
- Make presentations, explain recommendations, and represent the agency at presentations and meetings as needed
- Maintain current licensure and ongoing professional knowledge in the field
- Possess good communication skills and organizational ability
- Demonstrate reliability, independence, and originality in solving problems
- Prioritize workload without supervision

Supervisory skills

- Oversee the Internship Program for the lab
- Assist in training and guiding local graduate assistants per Internship requirements
 - Provide initial lab orientation and information
 - Conduct ongoing management of Interns for the duration of their commitment

Lead Research Coordinator and

Licensed Mental Health Professional Counselor Supervisor;

VA North Texas Health Care System; September 2008 to June 2018

4500 South Lancaster

Dallas, TX 75216

214-857-0722

Supervisor: Dr. Alina Suris

Supervisory skills

- Oversaw the training and supervision of other Research Staff and Students on all aspects of the studies, including but not limited to the following:
 - Initiating a study
 - This includes IRB paperwork for initial application, lab set-up, hiring of personnel, and securing supplies & locations
 - Implementing a study protocol
 - This includes basic study mechanics such as recruiting, consenting, enrolling, maintaining participants, Continuing Reviews, study completion, and managing data
 - Behaving professionally
 - This includes ethical decision-making, specific professional standards, privacy & confidentiality, office expectations, and team environment
 - Recruiting Veterans for a variety of studies
 - Interacting with multiple types of Dallas VA Medical Center employees and teams to introduce the study and build a referral base
 - Consenting Veteran participants
 - Randomizing Veteran participants
 - Interacting with Veterans in person and on the phone for recruitment and follow-up
 - Assessing suicidal risk, past and present
 - Categorizing suicide attempts, suicidal behavior, and non-suicidal self-directed violence
 - Responding to and managing Veterans in crisis
 - Conducting diagnostic assessments of Veterans with various mental health diagnoses including Depression, Bipolar, and PTSD
 - Tracking all activities and appointments of participants
 - Building rapport and developing relationships with Veterans from culturally diverse backgrounds

- Conducting psychophysiology sessions
- Assessing vocational history and backgrounds
- Managed the Research Laboratory and Laboratory Staff for the Principle Investigator (including but not limited to the following):
 - Ensuring the overall working environment is conducive to completion of all research tasks
 - Establishing short-term and long-term goals to complete the assigned objectives of each research study
 - Maintaining multiple ongoing studies (some in active recruitment phase, some in data analysis phase) for multiple Principle Investigators
 - Promoting a positive and professional atmosphere
 - Maintaining a clean, organized work space and overseeing the procurement of all supplies
 - Resolving staff conflicts
 - Role-modeling professionalism and clinical expertise

Primary duties for Studies

- Implemented and managed multiple studies simultaneously
- Consented and assessed Veterans to determine eligibility for VA Clinical Trials
 - Screen and evaluate candidates per each study protocol, using complex criteria for the study to assess, diagnose, and evaluate Depression, Bipolar Disorder, other Mood Disorders, and Post-Traumatic Stress Disorder (combat, sexual, military, civilian, and childhood)
 - Conduct comprehensive clinical interviews to gather data regarding the Veteran's mental health history and appropriateness for a clinical trial intervention.
- Functioned as the primary contact person for the study, keeping the Principle Investigator informed on all aspects of the study and working with the Sponsor/Project Management
- Recruited participants continuously from primary care teams and mental health teams
- Ensured ongoing recruitment of study subjects to maintain proper flow of study
- Performed consent, enrollment, and withdrawal procedures for each study
- Randomized patients according to local or CSP protocol and systems
- Prioritized workload without supervision to maintain proper functioning of the office
- Received and referred clinical information of a substantive psychiatric or psychological research/clinical nature from VAMC Cooperative Study participants/investigators
- Prepared data for data entry
- Created and maintained study records, including the design and maintenance of a secure database to track the progress of individuals in the study and to further ensure compliance with assessment and follow-up deadlines as dictated by the study
- Retained study participants throughout the life of the study
- Completed all active and follow-up study visits
- Provided crisis management for suicidal Veterans
- Maintained professional knowledge in the Professional Counseling field
- Worked in conjunction with the Principle Investigators to prepare responses to requests for newly proposed studies
 - including a write up of proposed study features including but not limited to study design, staffing procedures, training, budget, data management/storage, safety, and all other categories needed to respond to a bid
- Managed calls from external Coordinating Center and Central Administration Office
- Possessed good communication skills and organizational ability to schedule various study functions
- Demonstrated reliability, independence, and originality in solving problems in the absence of the Site Investigator or other study personnel.
- Created and maintained all study records
 - Maintain documentation of all patient contacts, consistent with federal, VA, and study requirements
- Managed data collection in compliance with VA, local, federal, and national guidelines
 - Record and maintain all data to ensure that complete tracking data are organized and monitored during the life of the study

- Identify test results and trends that require further analysis
- Prepare administrative and statistical reports as needed
- Ensure compliance with local and national review process
- Served as primary interface with IRB for the study's National Coordinating Center and for the on-site Principle Investigator
- Prepared and coordinated all necessary submissions, protocol changes, bio-safety reviews, and other associated communications with IRB for the study
- Coordinated audits and study-monitor visits, locally and nationally
- Maintained all documentation of multiple active and closed studies for ongoing annual reviews
- Responded to critical incidents as they unfold in the study (hospitalizations, relapses)
- Ensured participants' connection to resources
- Functioned as advisor and coordinator for training meetings for study staff
 - Assisted in the development and coordination of training of all scientific and clinical staff in service of the study
 - Provided consultation in the development of appropriate teaching/training methodology for all aspects of the study (e.g. test administration and scoring, IRB submissions, protocol changes)
- Prepared minutes of meetings and trainings
- Assisted in authorship and production of Operations Manual for the study to reflect the policies and procedures that are to be followed
 - Maintained current version of this dynamic document
 - Supervised site personnel in following procedures outlined therein
 - Developed and maintained regulatory binders for the National Coordinating Center
 - Advised and instructed Site Coordinators on the maintenance of such binders
 - Maintained records of essential communications for the operations of the study
- Wrote and collaborated on scientific and related presentations, both orally and in writing
- Made presentations, explain recommendations, represent the agency at presentations and meetings
- Provided guidance and advice to program administrators
- Participated in weekly conference calls with study executive committee
- Presented progress reports on the study, including adverse events, recruiting efforts, and general proceedings

Specific skills related to individual studies

- Elicited trauma information from veterans
- Conducted thorough mental health examinations for assessment of eligibility
- Conducted psychophysiology sessions
- Assessed for suicidality
- Responded to Veterans in crisis
- Conducted psychotherapy, including but not limited to Cognitive Processing and Person Centered
- Administered and score a wide array of psychological assessments, depending on the outline of each study protocol
- Distributed study medication per the protocol
- Handled subject specimens as needed
- Provided psychoeducation to research participants, including but not limited to suicide risk factors, suicide protective factors, therapy dropout, medication side effects, psychophysiology procedures, physicals, and EKGs
- Interacted with patients who were suffering from serious mental health concerns and explained the study (including risks and benefits) in an easily understood manner

Major VA Research Studies

Lithium Plus Study (VA CIRB #14-10), a national randomized double-blind clinical trial

- Goal: Assess the efficacy of Lithium in reducing suicidal behaviors in Veterans who have attempted suicide
- Evaluated Veterans with Depression and Bipolar Disorders

- Provided weekly and monthly mental health assessment to assess stability and status of suicidal behaviors

Veteran Individual Placement and Support Towards Advancing Recovery (VA IRB#13-066)

- Goal: Compare two job placement programs for Veterans with PTSD; Determine if PTSD symptoms are minimized when Veterans are working
- Screened and assessed Veterans for PTSD, depression, suicidality,
- Provided 18 months of follow-up, continuing to assess & measure PTSD symptoms, self-esteem, quality of life, self-esteem, suicidality, and critical events

Novel Interventions for Veterans with Military-related PTSD (VA IRB #11-037)

- Goal: Determine if Veterans who received Mifepristone before traumatic memory activation exhibited decreased PTSD symptoms over time, compared to Veterans who received placebo
- Screened and assessed Veterans for PTSD
- Randomized Veterans into either placebo or active drug group
- Conducted memory reactivation sessions that included drug administration, trauma recall, and electrophysiological measurement

mTOR Kinase as a Therapeutic Target in Reconsolidation of PTSD-related Traumatic Memory (VA IRB#08-049)

- Goal: Determine if memories resulting from Combat-related PTSD were minimized by administration of Rapamycin, compared to Veterans who received placebo
- Screened and assessed Veterans for PTSD
- Randomized Veterans into either placebo or active drug group
- Conducted memory reactivation sessions that included drug administration, trauma recall, and electrophysiological measurement

Extinction of Fear Memories with Glucocorticoids in Veterans with PTSD (VA IRB #09-052)

- Goal: Determine if Veterans who received dexamethasone before traumatic memory activation exhibited decreased PTSD symptoms over time, as compared to Veterans who receive placebo
- Screened and assessed Veterans for PTSD
- Randomized Veterans into either placebo or active drug group
- Conducted memory reactivation sessions that included drug administration, trauma recall, and electrophysiological measurement

Manualized Treatment for Veterans with Military Sexual Trauma (MST) (VA IRB# 06-036)

- Goal: Compare two forms of manualized therapy (Cognitive Processing Therapy or Present Centered Therapy) among Veterans with PTSD from MST
- Provided 12 sessions of individual therapy (either Cognitive Processing Therapy or Present Centered Therapy) to each participant
- Monitored the Veteran's progress through the study via weekly mental health assessments as well as overall tracking of symptoms over time
- Participated in local and national supervision of therapy sessions in order to maintain fidelity to treatment protocol

Adjunct Graduate Faculty in the Clinical Psychology Program; UTSW, March 2016 to present

UTSW Graduate School of Biomedical Sciences

5323 Harry Hines Blvd.

Dallas, TX 75390

Provide graduate students with mentoring and dissertation guidance while serving on dissertation committees

Fidelity Monitor/Consultant; Center for BrainHealth, UT Dallas, June 2012 to June 2015

The Center for BrainHealth at UT Dallas

Frances and Mildred Goad Building
2200 W. Mockingbird Ln.
Dallas, TX 75235

Provided Fidelity Monitoring of treatment sessions for the DOD-funded study “Novel Treatment of Emotional Dysfunction in PTSD”

- Reviewed a random sample (12%) of recorded therapy sessions
- Evaluated the therapists’ adherence to manualized protocol and competence in clinical sessions utilizing guidelines set forth by the protocol, including unique elements for each session as well as essential relationship-building skills
- Provided feedback to study therapists

Psychotherapist; Private Practice; June 2007 to December 2012

700 NE Loop 820, Suite 203
Hurst, TX 76053
817-595-1831 or 817-692-1234
Self-employed

Provided individual psychotherapy to adolescents and adults, as well as Veterans
Administered Beck Depression Inventory, Michigan Alcohol Screening Test, and Rotter Incomplete Sentence Blank
As part of Operation Healthy Reunion, administered Substance Abuse Subtle Screening Inventory, PTSD Check List-Military, and Quick Inventory of Depressive Symptomology
Created individualized treatment plans and goals
Maintained Progress Notes and all aspects of client files
Worked collaboratively with each client, utilizing strength-based cognitive-behavioral approach
Provided referrals and follow-up, when appropriate

Therapist; Millwood Hospital, Excel Center; March 2008 to March 2009

1011 N. Cooper Street
Arlington, TX 86011
PRN position
Supervisor: David O’Neal: 817-261-3121

Conducted group therapy sessions for IOP patients
Conducted psychoeducational skills groups for IOP patients
Wrote progress notes for each patient
Provided discharge planning and resource development for each patient

Psychotherapist; Carol Mapp and Associates; March 2008 to December 2008

801-A Kennedale Sublett Road
Kennedale, TX 76060
Supervisor: Carol Mapp: 817-483-0020

Provided individual psychotherapy to adults, adolescents, and the “classic” generation
Created individualized treatment plans and goals
Maintained progress notes and all aspects of client files
Marketed the practice through seminars and other community activities
Functioned as a team member through weekly Clinical Meetings, Case Consultations, etc...
Worked collaboratively with each client, utilizing strength-based cognitive-behavioral approach
Provided referrals and follow-up, when appropriate

Professor, Adjunct; Concordia University; August 2006 to August 2007

1800 W. Freeway
Ft. Worth, TX 76102

Supervisor: Dr. Gayle Grotjan/Dr. Mary May: 817-810-0226

Taught Psychology courses, including Introductory Psychology and Social Psychology
Instructed adult learners in a fast-track environment
Utilized real-world experience and modern technology
Provided a stimulating, relevant classroom atmosphere for adult students
Maintained student interest and involvement through a collaborative classroom relationship
Identified troubled students and provided encouragement & feedback
Created class lectures, activities, assignments, and exams
Reviewed and evaluated all student material closely; then provided individualized feedback
Established a positive environment for students juggling work, family, and school

Case Manager/Therapist; Horizon Health EAP; July 2007 to March, 2008

2941 S. Lake Vista

Lewisville, TX 75067

Supervisor: Brad Loomis: 888-482-2733

Conducted mental health assessments and gathered outcome data
Provided crisis counseling to clients in distress
Completed assessments and intakes
Using structured guidelines, identified cases that require immediate intervention
Received and conducted outreach calls to clients requesting information or counseling
Compiled and recorded client's requests for information regarding benefits, insurance coverage, referral process, and out-of-network services
Referred clients to community resources
Generated and distributed provider lists for clients
Educated clients about mental health services, insurance coverage, and scope of EAP services
Communicated with providers regarding clients' needs, benefits, and recommendations
Completed Service Authorization Forms for distribution and for Utilization Review
Explained procedural information to providers and clients

Counselor; Mental Health Outreach Services; August 2006- May 2007

2601 Tandy Avenue

Ft. Worth, TX76103

Supervisor: Dave West: 817-531-8309

Provided pro-bono counseling to agency clients
Maintained notes and created therapeutic plans
Conducted all necessary follow-up activities for clients
Compiled statistical analyses to support agency viability

Adjunct Instructor; University of Phoenix; October 2005-June 2006

Complete online format for all duties: www.uop.edu

Supervisor: John Price

Taught online courses in Ethics and Business Communication
Provided a rapid pace environment for adult learners
Utilized modern technology in an online environment
Guided rigorous classroom discussions among students
Monitored student participation closely
Identified troubled or challenged students and provided ongoing encouragement
Evaluated projects intensely and provided individualized feedback
Maintained close follow-up with all students for increased retention

Adjunct Professor; Brown Mackie College; August 2005-May 2006, school closing date
301 NE Loop 820

Hurst, TX 76053
Supervisor: Gail Washington: 817-589-0505

Taught classes such as Psychology, Business Ethics, and Business Communications
Conducted class in an accelerated pace for adult learners
Utilized current classroom technology
Created syllabi and devised course content
Evaluated projects and tests; provide appropriate feedback
Maintained student records
Provided student counseling and individualized assistance
Conducted field trips

Adjunct Professor; Atlanta Christian College; June 1998-May 2001
2605 Ben Hill Road
East Point, GA 30344
Supervisor: Dennis Glenn, Ph.D.: 404-761-8861

Taught classes such as Personality Theory, Adolescent Development, & Career Development
Created syllabi and devised course content
Evaluated projects and tests
Maintained student records
Organized and conducted field trips
Coordinated guest speakers

Employee Assistance Program Director; Behavioral Health Partners; September 1996-February 1999
2200 Century Parkway, Suite 675
Atlanta, GA 30345
Supervisor: Bob Climko, M.D.: 800-845-6505

Directed EAP Counseling Programs for major businesses
Conducted brief therapy on-site for employees
Provided psycho-educational groups for business employees
Marketed and gained contracts for new EAP business
Provided new employee orientation sessions
Provided a quarterly statistical analysis and review for each business

Case Manager; Ridgeview Institute; Adult Addictions Unit; August 1995-August 1996
3995 S. Cobb Drive
Smyrna, GA30080
Supervisor: Katherine Evans: 770-434-4567

Maintained a caseload of 10-12 patients
Led daily group therapy sessions
Conducted family and individual therapy
Led weekly aftercare group therapy
Updated therapy notes and participated in therapeutic planning meetings
Rotated as on-call therapist
Conducted Family Workshop lectures and family therapy groups
Led community meetings and psycho-educational groups

Therapist; New Directions Counseling Center; August 1994-August 1995
Atlanta, GA

Counseled individuals, couples, families, and adolescents
Pioneered Home Counseling Program for the agency

Case Manager/Counselor; Montgomery AIDS Outreach Clinic; August 1993-August 1994
Montgomery, AL

Counseled individuals and couples
Provided client advocacy
Conducted home visits
Provided general publicity and promotion

Publications

- Williams, R., Holliday, R., Clem, Matthew, Anderson, E., **Morris**, E.E., & Suris, A. (2015). Borderline Personality Disorder and Military Sexual Trauma. *Journal of Interpersonal Violence*, July 21. doi: 10.1177/0886260515596149
- Morris**, E., Smith, J., & Farooqui, S., & Suris, A. (2014). Unseen Battles: The Recognition, Assessment and Treatment Issues of Men with Military Sexual Trauma (MST). *Trauma, Violence, & Abuse*, April 15(2), 94-101. doi: 0.1016/j.janxdis.2014.09.004
- Holliday, R., Link-Malcolm, J., **Morris**, E., Suris, A. (2014). Effects of Cognitive Processing on PTSD-Related Negative Cognitions in Veterans With Military Sexual Trauma. *Military Medicine*, October 15, 179(10), 1077-1082. doi: 10.7205/MILMED-D-13-00309
- Mullen, K., Holliday, R., **Morris**, E., Raja, A., Suris, A. (2014). Cognitive processing therapy for male veterans with military sexual trauma-related posttraumatic stress disorder. *Journal of Anxiety Disorders*, Sep 28(8), 761-764. doi: 0.1016/j.janxdis.2014.09.004
- Werth, J., Carney, J., & **Morris**, E. (1996). Supervision of Counselors-in-Training Working With Clients with HIV. *Counselor Education and Supervision*, 36(1), 37-47.

Posters

- Williams, R.C., Holliday, R., Anderson, E.H., Bird, J.L., Link-Malcolm, J., Morris, E., & Suris, A. (2014, March). PTSD Symptom Severity in Veterans with Comorbid Borderline Personality Disorder and MST-Related PTSD. Poster session presented at the meeting of the Anxiety & Depression Association of America, Chicago, IL.
- Holliday, R., Link-Malcolm, J., Morris, E., Smith, J., & Suris, A. (2014, June). Development of the PCL-I/F: Accurate Symptom Assessment of Multiple Traumas. Poster presented at Dallas VA Medical Center, Research Week, Dallas, TX.
- Holliday, R., Williams, R., Anderson, E., Bird, J., Link-Malcolm, J., Morris, E. E., & Suris, A. (2014). Depressive Symptomatology in Veterans with Comorbid Borderline Personality Disorder and MST-Related PTSD. Poster presented at the National Student Research Forum, Galveston, TX.
- Holliday, R., Link-Malcolm, J., Morris, E., & Suris, A. (2013). Novel glucocorticoid treatment of military-related PTSD in female veterans: Three case report analyses. Poster presented at the Annual AMSUS Conference (Meeting of the Society of Federal Health Professionals), Seattle, WA.
- Morris, E. (2009). The History of PTSD Research at the Dallas VA Medical Center. Poster presented at the Dallas VA Medical Center, Research Week, Dallas, TX.

Under Review

- Holliday, R., Anderson, E., Williams, R., Bird, J., Matlock, A., Ali, S., Edmondson, C., Morris, E. E., Mullen, K., & Suris, A. (under review). Differences in college adjustment stressors and depression and anxiety symptoms between White Hispanic and White non-Hispanic female college students.

Related Clinical Experience

- Supervisor of Master's level counselors-in-training at Auburn University, April 1994 to April 1995
- Practicum at Crenshaw County Hospital, Luverne, AL -Psychiatric and Drug Unit - September 1989 to March 1990; Duties included individual counseling, group co-counseling, treatment planning, case summarizing and presentations at staff meetings
- Internship at Brief Intensive Treatment Clinic, Opelika, AL - March 1990 to June 1990
Duties included individual counseling, couples counseling, group therapy, treatment planning
- Practicum at Montgomery AIDS Outreach - June 1993 to August 1993
Duties primarily included individual counseling
- Assistant Student Supervisor of classroom group sessions, 1995

Volunteer Team Teacher - Group Counseling for Elementary Students, Group Procedures in Counseling, Human Relations Training

Relevant Training

Good Clinical Practices for Research, Dallas VAMC (renewed biennially)
Privacy and Information Security, Dallas VAMC (renewed annually)
Administration of Sheehan Suicidality Scale; Dallas VAMC
Diagnostic Interview Schedule; Dr. Carol North, Dallas VAMC
Cognitive Processing Therapy for Veterans/Military Version, San Diego, November 6-7, 2008
Clinician Administered PTSD Scale, Dallas VAMC, December 2008
Mental Health and Military Personnel; Mental Health America, February, 2008
Suicide Prevention – The Jason Foundation, Horizon Health, September, 2007
Assessing Clients in Crisis; Horizon Health, August, 2007
Assisting Troubled Students; February 2007, Concordia University
Providing Constructive Feedback in an Accelerated Learning Environment; April 2006, University of Phoenix
Teaching Adult Learners in the Online Environment; October 2005, University of Phoenix
Student Obstacles in the Accelerated Learning Environment, Brown Mackie College, July 2005

Professional Organizations

Mental Health Association of Tarrant County, member
American Counseling Association, member
Association of Counselor Education and Supervision, member
President Auburn University Counseling Association, 1992, Member, 1991
ACA Student Representative/Liaison for Alabama, 1993

Related Work Experience

Volunteer Counselor, Montgomery AIDS Outreach Clinic; June to September 1993; Montgomery, AL
Graduate Assistant at Auburn Athletic Department, Academic Division; Auburn University; May 1990 to September 1993; Auburn, AL
Graduate Assistant in Counseling and Counseling Psychology Department; Auburn University; September 1993 to June 1993; Auburn, AL
Volunteer Team Teacher; Auburn University; January 1993 to January 1994; Auburn, AL
On-Call Therapist for East Alabama Mental Health Department; June 1992 to December 1992; Auburn, AL
Psychology, Sociology, and English Tutor and Monitor at Auburn Athletic Department; Auburn University; June 1989 to May 1990; Auburn, AL

Other Research Experience

Evidence based research for Horizon Health Employee Assistance Program, 2007
Conducted pre- and post-counseling assessments with clients to rate progress
Compiled and scored data for utilization review
Administered THR Stress Test to clients, scored & interpreted results, and made appropriate referrals for treatment
Conducted Michigan Alcohol Screening Test and CAGE Alcohol Assessment Tool, scored & interpreted results, and made appropriate referrals to needed treatment
Provided follow-up research questions to clients who had utilized EAP, compiled results, and provided data for Utilization Review
Test administration, 2007-2008
Administered Beck Depression Inventory, Michigan Alcohol Screening Test, and Rotter Incomplete Sentence Blank, CAGE, & PHQ-9 Patient Questionnaire in private practice
Administered Substance Abuse Subtle Screening Inventory, PTSD Check List-Military, and Quick Inventory of Depressive Symptomology (through the government grant Operation Healthy Rescue)
Conducted on-site assessments for assisted living facility residents
Research for program viability and effectiveness

Compiled quarterly statistical analyses of client utilization of EAP, common problem areas, and average number of client sessions
Compiled, studied, and presented results of EAP clients' satisfaction and success rates

Personal

Treasurer, Keller Saddle Club, Keller TX, 2014

Member, PEO Philanthropic Organization, 2003 to present

Volunteer, Freedom Elementary, 2005-2011