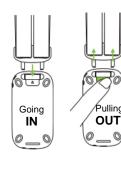
Steps for students who pass Wireless Transmitters to Multiple Teachers

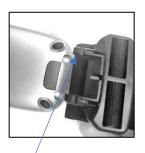
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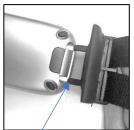
For COVID protection, it is recommended that equipment be wiped with disinfectant cloths before sharing with another person. Ideally, each teacher should have their own lanyard to use for the school year. The teachers will handle the transmitters and cleaning and the students will simply open and close the transporting case without touching the transmitter. Here are suggested steps to follow:

- 1. When class is over, the teacher will wipe device off transmitter (and lapel microphone if there is one) with provided disposable disinfectant wipe. **Never spray disinfectant directly on the transmitter. Never immerse device in liquid.**
- 2. While holding the transmitter with the wipe, remove your lanyard from the transmitter...



Touchscreens: Remove by pushing the button on the back and pulling the top of the lanyard straight up. Pay SPECIAL attention to inserting the lanyard so that when the ribbon is adjusted to the correct length, the excess will be BEHIIND the touchscreen.





WRONG WAY Note Notch

RIGHT WAY Smooth Side



Inspiros: Remove by pulling the clip down. To insert, line up with the peg and push up. Belt clips need to be disinfected, but not removed.

- 3. While holding the transmitter with the wipe, place the transmitter into the student's zipper carrying case and have the student zip it up to take to their next class.
- 4. Once in the next classroom have the student open the zipper case and the next teacher will remove the transmitter from the case.
- 5. The new teacher will attach their lanyard to the transmitter and place the microphone approximately 6 inches below their mouth.